

**GUIDELINES  
FOR  
SUBMITTING ENGLISH DISTRICT LWML MISSION  
GRANT PROPOSALS**

**I. CRITERIA FOR SUBMITTING A PROPOSAL:**

- A. Mission Grant Proposals may be submitted by LWML members, local Societies, Zones, the English District Mission Executive, or the LCMS Mission Board.
- B. The Proposals must meet these criteria:
  - 1. Emphasize reaching the unreached for Christ.
  - 2. Be Mission in emphasis – extending the ministry of the Word.
  - 3. Fit into the plans and projects of the Lutheran Church, Missouri Synod
  - 4. Be current and ready for implementation.
  - 5. Be well documented.
  - 6. Continued maintenance of the project must be assured.

**II. PREPARING A MISSION GRANT PROPOSAL:**

- A. Each Proposal must be in resolution form (sample attached).
- B. The “Resolution” should be concise and brief. Include project goals, needs, purposes for which fund will be used and the amount needed. Remember that District projects are usually in the range of \$1,000 - \$3,000 each.
- C. Each Proposal consists of a preamble and a resolution. The preamble states the reasons for the request and begins with “Whereas” and ends with a semi-colon. The resolution begins with “Resolved: That” and states the name of the grant, the amount needed, and the purpose of the proposal, as well as the administering agency.
- D. Prepare a separate “Information Brief” on the grant proposal, including names and comments of persons involved or having special knowledge of the grant, what is the current need, and how will the proposed grant help reach the unreached for Christ. Include information that will assure continued maintenance of the grant and details regarding other funding.
- E. Complete the “Cover Sheet”. Be sure to list all the information requested:
  - 1. Each cover sheet must be signed by the President of the Society or the Zone submitting the grant proposal.
  - 2. Each cover sheet should include the name and address of the person who can be contacted if more information is needed.

**III. SUBMITTING A MISSION GRANT PROPOSAL:**

- A. Send **six (6) copies** of each of the Resolution, Cover Sheet, and the Information Brief to the English District LWML Vice President of Gospel Outreach by **May 15<sup>th</sup>** of the non-convention year (odd numbered).
- B. Along with the above papers, also send 5 to 10 photos (**not slides**), pertinent pamphlets, and any other helpful information items regarding the proposal. A PowerPoint presentation will be used to highlight the approved proposals. (This will replace the slide presentation.
- C. The Synodical English District President and/or Mission Executive must approve all project proposals prior to further consideration.
- D. The Gospel Outreach Committee will review all approved proposals and make its recommendation to the English District LWML Executive Committee at their fall meeting.
- E. If the approved proposal is accepted by the Executive Committee, it will appear on the ballot at the next convention.
- F. There is no limit to the number of proposals that may be submitted.
- G. The submitter will be informed by the VP of Gospel Outreach as to whether the proposed grant will appear on the ballot immediately following the Executive Committee's decision.

# SAMPLE RESOLUTION

## LWML English District – 2010 Mission Grant Proposal

### **PROJECT PROPOSAL: New International Bible – English Braille**

**WHEREAS:** Jesus declares, “The sower soweth the Word” (Mark 4:14), and He depends on our hands to do the sowing; and

**WHEREAS:** Lutheran Braille Workers, one of the largest producers of Biblical Braille in the world, is daily asked to send God’s Word to blind persons around the world in over forty languages; and

**WHEREAS:** Many blind persons do not have the financial capability to buy a Braille Bible at the current prohibitive price of \$810.00, the latest quote for an English Braille Bible on the commercial market; and

**WHEREAS:** The New International Version of the Bible (NIV) produced by Lutheran Bible Workers, in English Braille, is shipped to English-reading blind in 105 nations of the world FREE upon request; and

**WHEREAS:** Lutheran Braille Workers is a recognized service organization of the Lutheran Church-Missouri Synod, working in close harmony with Synod’s Mission to the Blind; **THEREFORE BE IT**

**RESOLVED:** That the English District Lutheran Women’s Missionary League in convention, vote the sum of \$3,000.00 to sow the seed of God’s Word through the fingertips of blind persons, by providing to them Lutheran Braille Workers’ New International Versions of the Bible, in English Braille, trusting many will enjoy the eternal harvest in Heaven through this sowing.

*Please remember to send six (6) copies of the following items by May 15, 2009, to Pat Gilde, VP of Gospel Outreach, 1018 Merrick Avenue, Collingswood, NJ 08108.*

1. Cover Sheet
2. Resolution
3. Information Brief
4. 5-10 photos, pertinent pamphlets, and any other helpful informational items.